

HEALTH AND WELLBEING BOARD		AGENDA ITEM No. 7a
6 JUNE 2013		PUBLIC REPORT
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**CAMBRIDGESHIRE AND PETERBOROUGH CLINICAL COMMISSIONING GROUP
DRAFT PROSPECTUS**

RECOMMENDATIONS	
FROM : Cambridgeshire and Peterborough Clinical Commissioning Group	Deadline date : 6 June 2013
<p>The Peterborough Health and Wellbeing Board is recommended to note and agree the wording for Cambridgeshire and Peterborough Clinical Commissioning Group Prospectus as per national guidance.</p>	

1. ORIGIN OF REPORT

1.1 This report is submitted to Board following a request from the Board.

2. PURPOSE AND REASON FOR REPORT

2.1 The purpose of this report is to obtain the Committee's views on a proposed development or review of a strategy, plan or policy.

2.2 This report is for Board to consider under its Terms of Reference No. 2.3 To influence commissioning strategies based on the evidence of the Joint Strategic Needs Assessment.

3. THE PROSPECTUS

3.1 NHS England expect that all Clinical Commissioning Groups will want to publish a CCG prospectus. Dame Barbara Hakin sent a letter to all CCG clinical leaders on 29 April clarifying the arrangements for publishing a CCG prospectus.

3.2 The letter from Dame Barbara Hakin states that:

"The intention of the prospectus is to be a very short guide which explains to your local community what the CCG is, and the ambitions you have for your local population's health services.

3.3 Each CCG's prospectus should be locally determined to reflect the needs of the people you serve. NHS England will not be providing any central requirements around content or the means of communication since we consider that it is essential it reflects what you, in discussion with key stakeholders, believe will meet your population's needs and wishes.

3.4 There are a few principles which we consider are important and assume that you will take into account since they will clearly be of interest to your patients and the wider public such as:

- reflecting the local health and wellbeing strategy and as such ensuring your prospectus has been agreed with your Health and Wellbeing Board;
- setting out what the key health priorities are for your population;

- describing the standards that local people can expect from the services you have commissioned on their behalf;
- a high level description of how the budget for these services will be spent;
- demonstrating how you and your key partners will address health inequalities; and
- clarity on how your population's views have been, and will continue to be, heard.

3.5 We also expect that the form and distribution of the prospectus will mean it is as accessible as possible to all your population.

3.6 Cambridgeshire and Peterborough CCG are bringing the draft prospectus to Peterborough Health and Well Being Board as part of the requirement to agree the Prospectus with local health and well being Boards.

4. CONSULTATION

4.1 The CCG Prospectus will be reviewed by all four Health and Wellbeing Boards for the Cambridgeshire and Peterborough CCG area:

Peterborough Health and Wellbeing Board – 6 June
 Northants Health and Wellbeing Board – 13 June
 Herts Health and Wellbeing Board – 26 June
 Cambs Health and Wellbeing Board – 11 July

5. ANTICIPATED OUTCOMES

Once the CCG Prospectus has been reviewed by all Health and Wellbeing Boards, comments will be incorporated and the CCG Governing Body will agree a final version. The Prospectus will then be produced in a designed format, translated versions, large print and easy read. It will then be distributed widely via libraries, GP surgeries, health centres and through a series of road shows being attended by the CCG over the summer.

6. REASONS FOR RECOMMENDATIONS

It is a national requirement that each CCG has a Prospectus and that these are agreed with relevant Health and Wellbeing Boards.

7. BACKGROUND DOCUMENTS

NHS England Publications Gateway reference No: 00048.
 Letter from Dame Barbara Hakin, Chief Operating Officer/Deputy Chief Executive NHS England: CCG Prospectus.